

Administer Software 2006/2007

2006 Successes

2006 started with a bang, as the first day back to work didn't start in the offices of **Administer Software Limited** but in Croydon with Britannia Sanderstead's! Britannia Sanderstead's were the first ex-client to change over to **Move Administer** ☺

February brought us Clockwork Budget (London NW10), Clockwork Removals (Wimbledon) and Clockwork Butchers (Maidstone), with Clockwork Budget doubling its user requirements within a month of going live!

March was our busiest month with Holdsworths Removals & Storage (Leeds), David Dale Removals (Boroughbridge) and Ward Thomas Removals (London NW10) all going live! David Dale Removals was our first ex-client to go live without the need for any training, and Ward Thomas Removals is our largest user to date where **Move Administer** is used by 26 users, administering 5 companies! We also received an order from Britannia Ryans International (London NW10).

April brought a trip across the water, to Allen Removals in Dublin for a full day's demonstration of **Move Administer** (as well as a superb night out in the traditional Irish manner – thanks guys), and a few weeks later in May, Allen Removals went live, and just like David Dale Removals without any training!

November bought us another ex-client, D. Sully & Son (London SE5) who went live, a key day for Richard as it was his first solo installation, and it certainly won't be his last! November was also our busiest month for orders, with all 3 branches of Britannia Lanes, Somerset, Devon and Cornwall choosing to purchase **Move Administer** and Burke & Wills (London SW17), who was recommended to **Move Administer** by Ward Thomas Removals.

As we write our newsletter, December takes us to Britannia Lanes of Somerset for installation and training, with Devon and Cornwall scheduled for February and March.

So what does 2007 bring? Well read on and you'll find out more ☺

Instant Messaging

Support is still mainly provided by telephone, but catching up fast is Instant Messaging. If you haven't yet jumped onto the IM (Instant Messaging) bandwagon then please download

one of the following 'free' IM clients and add us as a contact.

Our favourite is Skype which can be downloaded from www.skype.com, where our username is **administersoftware**.



Then there is GoogleTalk which can be downloaded from www.google.com/talk, where our username is **administersoftware** (Richard) and **administersales** (Colin).



Manuals

We're pleased to announce that we are awaiting final proofs of our printed manuals, which all current users will receive in the New Year.

The **Move Administer** manual, or rather volume as it's three books, is over 1,000 pages alone!!!

Manuals for **Commercial Administer**, **Shipping Administer** and **Survey Administer** are also in production.

Move Administer Updates



The start of the year saw the release of version 0.0.0.667 of **Move Administer**.

Today **Move Administer** is on version 0.0.0.863! This year alone we have made over 250 additions and over 150 changes!

Some of those additions consisted of:
HTML emailing which allows for company headers, user footers (for that personal touch) and company footers!
Generating more stationery to attach to emails!
Print signatures on Quotations!
Future column added to Accounting Activity!
Export 90% of available data to Excel!
Credit card surcharges can be inclusive of VAT!
Query on age of debt!
Email storage invoice to client on storage invoice run!

For more information on product enhancements point your web browser to <http://blog.administersoftware.co.uk>

Wanted - Your Trucks

Well not real ones, your Lledo, Corgi or similar model trucks!

Colin has recently taken to buying these from eBay and is creating quite a collection. But if you have had any of these made for your company and have one available would you be so kind as to send us one ☺

2007 Installations...

2007 already has us booked at Burke & Wills in January, Britannia Lanes of Devon in February and Britannia Lanes of Cornwall in March!

And as we go to print two other ex-clients have chosen January to install **Move Administer**, with a further dozen ex-clients looking at changing to **Move Administer** before Easter ☺

To find out more and to be kept up to date on news point your web browser to <http://news.administersoftware.co.uk>

Move Administer Modules

This year saw some major additions to **Shipping Administer**, in the form of Baggage Enquiries, Trade Quotations, Certificates of Shipment and Shipping Manifests.

2007 will be the year for **Self Storage Administer**, **Crate Administer** and **Warehouse Administer**.

Self Storage Administer will be developed using the knowledge and expertise of Britannia Lanes.

Crate Administer is already underway, and is being developed under the guidance of several existing clients.

Warehouse Administer has also been started and will be a tool for your Warehouse Manager. It will allow him to locate containers with ease, especially using our bay location window, which draws a single stack of containers showing occupied and empty containers. We are also looking into using Tablet PC technology to record the movements of each container too, instantly with the use of Wi-fi!



But to kick 2007 off with a bang we are pleased to announce **Survey Administer**.

Developed for the Tablet PC, **Survey Administer** is the best way to collate information at the time of survey, allowing you to correct and add

to the information taken at the time of enquiry, take notes, create an inventory of items, record material and equipment requirements, take photographs and use the multimedia section as a sales tool to aid your presentation!

When creating an inventory of items you can provide the item condition, valuation, destination, damage, owner to pack, remover to pack, dismantle, re-erect and even crating requirements. And each time an item is added to the inventory the necessary materials and equipment required are also added!

Photographs of items, rooms, outside, access, etc, can be taken using a webcam or imported from an external device such as a digital camera or mobile telephone.

The multi media section allows you to store photographs and videos to aid your presentation – from showing types of materials, examples of export wrapping, and containerised storage to videos of different stages of the moving process!

One beta tester has already said, and we quote *"it's brilliant, this must be the benchmark for all other surveying tools"*.

For more information please contact us on our usual methods or check out www.surveyadminister.co.uk, which we will aim to update just as soon as time allows.

Xmas Opening Hours

Administer Software Limited closes it's offices for the festive season at noon on December 22nd, and reopens it's doors or rather phone lines at 9:00am on January 2nd.

However, should you require any assistance during our closure please email your questions to us, or try us on Skype or GoogleTalk if you see us online, and if all fails as a last resort call our mobile number of 07983 360955 where if we are unavailable we will return your call just as soon as possible.

And finally.....

**Merry Christmas
and a Happy New Year**

**We look forward to servicing your
needs in 2007!!!**